

GENERAL INFORMATION

1. FOOD

All food items must be supplied and prepared by Mariner's Inn. Menu selections, room requirements and all other arrangements must be received two weeks prior to your function. These menus are suggested for your consideration, and if you prefer, our culinary staff will be pleased to tailor a menu to your desire.

2. BEVERAGE

Mariner's Inn, as a licensee, is responsible for the administration of the sale and service of alcoholic beverages in accordance with rules and regulations established by the State of Ohio. It is our policy, therefore, that all liquor, wine and beer must be supplied by Mariner's Inn.

3. GUARANTEE

It is a requirement that Mariner's Inn be notified of the exact number of guests two weeks prior to your event. This minimum number of guests will be considered a guarantee for which you will be charged, even if fewer guests actually attend. Mariner's Inn typically prepares food for a few more guests than those that were guaranteed in order to ensure that all of your guests are properly served. Final payment will be due at this time.

4. ROOM AND RENTAL

There is no additional charge for the rental of Mariner's Inn. It is included in the cost per person of your function.

5. CANCELLATION

Please refer to the terms and conditions of Section 8 of our contract.

6. LIABILITY

Mariner's Inn reserves the right to inspect and control all parties and functions. Liability for damage to the premises will be charged accordingly. Mariner's Inn cannot assume responsibility for personal property and equipment brought into the facility by you or your guests.

7. PAYMENT SCHEDULE

Time of signing contract:	\$500.00 Deposit
180 days prior to event:	\$2,000.00 Payment Due
Two weeks prior to event:	Balance Due

Payment options are cash, check or credit card (Visa or MC with 4% service fee).

8. SERVICE CHARGE AND TAX

There is a 17% service charge (gratuity) and a 6.5% sales tax applied to all food and beverage. Service charge is subject to sales tax in the State of Ohio.

9. SPECIAL MENU REQUESTS

Our professional expertise enables us to custom tailor menus to your specific needs. We look forward to assisting you and making your special event a memorable one.

10. OVERTIME CHARGES

Should the scheduled event exceed four hours, and additional charge of \$500 per hour will be added to your invoice.